Haley Noel

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Personal Skills

* Outgoing, sensitive to the needs of others and comfortable with diverse groups of people
* Flexible and accessible with excellent communication, clerical, and teaching skills
* Familiar with being a leader and acting as a role model by demonstrating responsibility and positivity
* Quick learner able to process information effectively and put it to practical independent use

Education

Portland State University – Portland, Oregon

Bachelor of Arts in International Development

Graduated June 2013

Work Experience

**Peer Mentor**, University Studies Program at Portland State (January 2012 – June 2013)

* Facilitated and taught group sessions with university freshmen in a year-long themed course
* Acted as a liaison to familiarize students with university life, campus resources and education goals
* Collaborated with faculty to plan lessons and coordinate activities and field trips

**Program Assistant**, International Special Programs (August 2012 – February 2013)

* Directed activities and cultural experiences for groups of visiting international students
* Initiated and developed open communication with visiting students and other program staff
* Led campus and downtown tours as well as orientation and information sessions

**Teller**, J.P. Morgan Chase Bank (February 2008 – January 2012)

* Responsible for numerous office tasks and duties, including high volume cash handling
* Utilized customer service skills to ensure consistent customer satisfaction
* Fulfilled leadership role in working with and training new employees

Barista, Starbucks (October 2005 – February 2008)

* Demonstrated ability to multi-task while maintaining open communication
* Used attention to detail to consistently meet quality standards
* Developed strong people skills in a customer service environment

Volunteer Experience

**Volunteer**, Kateri Park by Catholic Charities (September 2012 – Present)

* Collaborated as part of a team to facilitate a weekly art class for refugee children
* Tutored adult refugees in an ESL (English as a Second Language) course
* Demonstrated intercultural competency while comfortably operating in a cultural contact zone

**Regional Director**, The Borgen Project (October 2012 – April 2013)

* Operated independently to raise community and political awareness of international poverty
* Aided in management and implementation of fundraising campaigns
* Lobbied local political leaders to gain support for poverty reduction legislation

Achievements

* Published in the 2012 Annual Portland State Honors Journal, Anthos
* Recipient of the 2012-2013 Frederic Tudor Business History Award
* Member of The National Society of Collegiate Scholars

References

Carol Gabrielli

Interim Co-Director of University Studies Mentor Program, Portland State University

Portland, Oregon

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Judy VanDyck

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Portland, Oregon

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Dina Wallace

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Portland, Oregon

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